

Learn Quiz Creation: Best Practices

Here are some best practices to keep in mind when setting up a quiz in Blackboard Learn.

- Deliver questions one at a time.
- Turn off “Force Completion” from the Test Options page.
- Minimize randomizing answers when a question pool is greater than 200.
- Keep question pools under 200 questions. Use more pools, not bigger ones.
- Do NOT randomize question order [if](#):
 - There are more than 25 questions in a quiz.
 - You are delivering questions one at a time.

These settings are especially important for large courses (>200 students).

Recommendations from Blackboard

- Avoid creating large exams involving many/complex questions and that are presented all at once.
 - 50 questions is a lot of questions.
 - Consider dividing the questions into smaller exams taken in sequence.
 - Stagger the submissions for large in-classroom (simultaneous) exams.
- Train students to save their answers every 10-15 minutes.
- When using random selection of questions from a pool, keep the overall exam especially short.